

## Broughton and Old Dalby Parish Council

Broughton and Old Dalby Parish Council Meeting.

Monday 29 April 2024

Old Dalby Village Hall

### MINUTES

Present Cllr Dorn (chair) , Cllr Herrick, Cllr Hamer, Cllr Taylor

In attendance Mrs S Evans (Clerk)

	Item	Discussion and Decision	Action
24/075	To receive apologies for absence	Cllr Booton <b>RESOLUTION</b> : apologies accepted by all councillors	
24/076	To receive declarations of interest under the councils code of conduct	No declarations	
24/077	Announcement of protocol	No announcement – no members of public	
24/078	Public participation	No members of the public attended	
24/079	Minutes	Minutes agree and signed <b>RESOLUTION</b> : Minutes signed by Cllr Dorn	Cllr Dorn
24/080	Planning	b) To discuss the following applications – clk to inform MBC of the discussions Planning Consultation Letter – <b>24/00346/FUL</b> - The Old Armoury Crown Business Park Station Road Old Dalby To discuss <b>RESOLUTION</b> : The PC have no initial objection but they would like to know what is being stored in the proposed storage containers, the size and height, the correct number of units and are they going to be stacked as this information is not available on the portal. They would also like to know the frequency of use and is it domestic or commercial use. b) To discuss MBC planning decisions <b>23/00717/FUL</b>   Proposed new detached residential dwelling with detached garage and change of use of agricultural buildings to ancillary storage   Field OS 1342 Church Lane Old Dalby – <b>approved</b> <b>RESOLUTION</b> PC noted approval	Clk
24/081	Highways	14 & 29 May Middle Lane – Nether Broughton – road closures – <b>RESOLUTION</b> : PC noted the two dates of road closure of Middle Lane in Nether Broughton	Clk
24/082	Allotments	Invoices – Clk informed PC that all invoices have now been sent to tenants and one plot remains vacant <b>RESOLUTION</b> : Clk to offer plot to next on waiting list	Clk
24/083	LRALC Newsletter/round robin	<b>LRALC Newsletter/Round Robins</b> – No issues arising	
24/084	Correspondence	EMA Parish Forum - 11.00 on 22nd April – Cllr Taylor attended zoom meeting and gave a report of the issues discussed. <b>RESOLUTION</b> : Cllr Taylor to Keep PC informed of further meetings and information received.	Cllr Taylor

		Dog bins – cllrs discussed the two requests for new dog bins in Queensway and Nether Broughton <b>RESOLUTION</b> : Clk to order new bins and instruct handyman to install Insurance policy – clk has sent the photos of the pavilion that the insurance company request. <b>RESOLUTION</b> : Clk to inform PC when insurance company respond	Clk Clk																		
24/085	<b>longcliff recreation ground</b>	Steering group meeting – meeting being held Tuesday 9 April <b>RESOLUTION</b> : Cllrs noted meeting and requested minutes to sent to clk Accessway Clk sent letter to LCC regarding the accessway and liability for repairs <b>RESOLUTION</b> : Clk to inform PC when response received	Cllr Hamer Clk																		
24/086	<b>Finance</b>	(a) to receive and note bank balances : - item adjourned to next meeting as bank statement not received. (b) to approve the following payments <table border="1"> <thead> <tr> <th>Payee</th> <th>Reason</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Sue Evans</td> <td>Salary</td> <td>£ 886.59</td> </tr> <tr> <td>HMRC</td> <td>Income tax</td> <td>£ 205.41</td> </tr> <tr> <td>Phil Hayden</td> <td>Tree removal – Thompson walk</td> <td>£ 120.00</td> </tr> <tr> <td>Water Plus</td> <td>Water allotments</td> <td>£ 83.78</td> </tr> <tr> <td>Npower</td> <td>Lighting</td> <td>£ 16.18</td> </tr> </tbody> </table> <b>RESOLUTION</b> : All payments approved.  (c) AGAR internal audit and end of year account. To receive the Annual Internal Auditor’s Report 2023/2024 To consider recommendations or matters arising from the internal auditor’s narrative report <b>RESOLUTION</b> – Cllrs discussed the matters arising and the review dates of policies (and a typo by the auditor) a review diary has been set up for all policies including risk assessment. Clk will delete all draft minutes on the website and updating website already in hand since January 2024. To complete and sign the Annual Governance Statement 2023-2024 <b>RESOLUTION</b> The AGAR was signed by the chairman and all agreed by the council. To receive and sign the Accounting Statements 2023-2024 <b>RESOLUTION</b> The accounting statements were signed by the chairman and agreed by the council To receive and consider the bank reconciliation 2023-2024 <b>RESOLUTION</b> The end of year bank account reconciliation was agreed by the council and signed by the chairman To receive and consider the explanation of variances <b>RESOLUTION</b> The explanation of variances were agreed by the council To receive and consider the breakdown of reserves held <b>RESOLUTION</b> The breakdown of reserves being held was agreed by the council To agree the dates for the period of public rights <b>RESOLUTION</b> The agreed dates for period of public rights was set at 3 June to 12 July 2024	Payee	Reason	Amount	Sue Evans	Salary	£ 886.59	HMRC	Income tax	£ 205.41	Phil Hayden	Tree removal – Thompson walk	£ 120.00	Water Plus	Water allotments	£ 83.78	Npower	Lighting	£ 16.18	Clk
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24/087	<b>Matters arising from previous meeting</b>	Website update Clk updated cllrs on new website and email address <b>RESOLUTION</b> : Clk to contact Cuttlefish to transfer clks email address.	clk																		

	<b>&amp; correspondence not covered in other parts of the meeting</b>	Councillor vacancy – Old Dalby Ward – recent resignation in Old Dalby <b>RESOLUTION</b> : Clk to contact MBC on 3 May to find out if an election or if PC can co-opt D-Day 80 <sup>th</sup> Anniversary – Cllr Hamer updated cllrs on plans <b>RESOLUTION</b> : Cllrs agreed to cllr Hamers request for help with funding-Speeding traffic Queensway - local resident has set up a public meeting in the scout hut on Friday 17 May. <b>RESOLUTION</b> : Clk to contact local PSCO to attend if possible	clk cllr Hamer
24/088	<b>To receive reports on any meetings</b>	Cllr Taylor reported earlier in meeting regarding EMA zoom meeting	
24/089	<b>Agree and note dates of upcoming PC meetings</b>	The annual parish council meeting is on Friday 3 May at Nether Broughton Village hall at 6.00pm - Monday 3 June parish council meeting Old Dalby Village Hall.	
24/090	<b>Items for next months agenda</b>	. policies diary	
24/091	<b>Meeting close</b>	9.01	

signed \_\_\_\_\_

Date \_\_\_\_\_